

Lifelong Learning Programme (LLP) 2010
Information Package

- I. General Information on Lifelong Learning Programme
 1. Management of the LLP
 2. Structure of the LLP
 3. Budget
 4. Lifelong Learning Programme – Policy Context
 5. General and specific objectives of Lifelong Learning Programme
 6. Eligible countries
 7. Eligible participants

- II. Funding opportunities – LLP Call for Proposals 2010
 1. General information
 2. Main innovations in 2010
 3. Official documentation
 4. Submission Procedure
 5. Selection Procedure

- III. Explanations by Actions – Call for Proposals 2010

I. General Overview of the Lifelong Learning Programme

- LLP is the EU's flagship programme in the field of **education and training**;
- LLP enables individuals at all stages of their lives **to pursue stimulating learning opportunities** across Europe;
- LLP is divided in **4 Sectoral sub Programmes, Transversal Programme** targeted on 4 cross-sectoral Key Activities; and **Jean Monnet Programme**.

1. Management of the LLP

The [Education, Audiovisual and Culture Agency Executive Agency](#) (EACEA) is responsible for the management of certain parts of the Lifelong learning programme under supervision of [Directorate-General for Education and Culture](#) (DG EAC).

There are also National Agencies responsible for support and part of management of LLP. The National Agency for Finland is [CIMO](#).

2. Structure of the LLP

2.1. The **sectoral sub programmes** focus on different stages of education and training:

- [Comenius](#) for schools
- [Erasmus](#) for higher education
- [Leonardo da Vinci](#) for vocational education and training
- [Grundtvig](#) for adult education

2.2. The **transversal programme** aim to: complement the sectoral sub programmes and to ensure that they achieve the best results possible; promote European cooperation in fields covering two or more of the sub-programmes; promote quality and transparency of Member States' education and training systems.

Four Key Activities (KA) focus on:

- [Policy cooperation and innovation](#)
- [Languages](#)
- [Information and communication technologies - ICT](#)
- [Dissemination and exploitation of results](#)

2.3. **Jean Monnet Programme** aims to: support teaching, research and reflection on European integration and key European institutions and associations.

LLP Structure:

| | | |
|------------------------------|---|--|
| SECTORAL PROGRAMMES | <p>COMENIUS programme</p> <p>School Education</p> | <p>The Comenius programme focuses on the first phase of education, from pre-school and primary to secondary schools. It is relevant for all members of the education community: pupils, teachers, local authorities, parents' associations, non-government organisations, teacher training institutes, universities and all other educational staff.</p> |
| | <p>ERASMUS programme</p> <p>Higher Education</p> | <p>Erasmus is the EU's education and training programme for mobility and cooperation in higher education across Europe. Its different actions not only address students wishing to study and work abroad, but also higher education teachers and enterprise staff intending to teach abroad and to higher education staff seeking training abroad. In addition, Erasmus supports higher education institutions to work together through intensive programmes, networks and multilateral projects as well as to reach out to the world of business.</p> |
| | <p>LEONARDO DA VINCI programme</p> <p>Vocational Education and Training</p> | <p>The Leonardo da Vinci programme links policy to practice in the field of vocational education and training (VET). Projects range from those giving individuals the chance to improve their competences, knowledge and skills through a period abroad, to Europe-wide co-operation between VET stakeholders in order to enhance the attractiveness, quality and performance of VET systems and practices.</p> |
| | <p>GRUNDTVIG programme</p> <p>Adult Learning</p> | <p>Addresses the teaching and learning needs relating to all forms of adult learning which are not of a predominantly vocational nature, as well as the institutions and organisations providing or facilitating any form of such learning opportunities for adults – whether of a formal, non-formal or informal nature – including those involved in the initial and in-service training of staff.</p> |
| TRANSVERSAL PROGRAMME | <p>Key Activity 1 Policy Cooperation & Innovation</p> | <p>Policy co-operation and innovation actions: supports study visits for education and vocational training specialists, as well as studies and comparative research in these fields at European level. The main objectives are to support policy development and co-operation in lifelong learning and to ensure an adequate supply of comparable data, statistics and analyses.</p> |
| | <p>Key Activity 2 Languages</p> | <p>Linguistic diversity is a fact of life in Europe and it can encourage economic growth, personal development and inter-cultural dialogue. EU actions aim to promote language learning and the linguistic diversity in Europe.</p> |
| | <p>Key Activity 3 Development of ICT-Based Content</p> | <p>EU actions aim to harness the power of Information and Communications Technologies (ICT) to develop innovative education and training practices, improve access to lifelong learning and help develop advanced management systems.</p> |
| | <p>Key Activity 4 Dissemination and Exploitation of Results</p> | <p>In order to maximise their impact, activities and projects funded by the Lifelong Learning Programme, or previous programmes, should be made as widely known as possible to potential users. Therefore, it is necessary that each EU-funded project disseminates and exploits its own results.</p> |

| | | |
|------------------------------|--|---|
| JEAN MONNET PROGRAMME | Jean Monnet Action | The Jean Monnet programme stimulates teaching, research and reflection on European integration at higher education institutions throughout the world. With projects across the five continents, the programme reaches up to 250 000 students every year. |
| | Operating Grants supporting Specified Institutions | Grants are awarded to support certain operational and administrative costs of the following named institutions pursuing an aim of European interest: <ul style="list-style-type: none"> - the College of Europe - the European University Institute - the European Institute of Public Administration - the Academy of European Law - the European Agency for Development in Special Needs Education - the International Centre for European Training (CIFE). |
| | Operating Grants to Support Other European Institutions | Grants may be awarded to support certain operational and administrative costs of European institutions or associations active in the field of education and training. |

LLP Action Categories:

| | |
|--|---|
| Charter | A written document granted by the European Commission giving the possibility to the eligible higher education institutions to participate in Erasmus activities. The Charter outlines the fundamental principles an institution should adhere to in organising and implementing high quality mobility and cooperation and states the requisites it agrees to comply with in order to ensure high quality services and procedures as well as the provision of reliable and transparent information. |
| Certificate | A certificate in mobility is the recognition of the capacity of an institution or a consortium to implement a mobility activity of excellent quality. These quality aspects cover the strategic framework in which the mobility activity is embedded (policy, strategy, work programme) as well as the operational and financial capacity of the institution to organise mobility activities. It is used in the Erasmus programme (Erasmus Consortium Placement Certificate) and in the Leonardo da Vinci programme (Leonardo da Vinci mobility certificate). |
| Mobility | Spending a period of time in another participating country in order to undertake study, work experience, other learning, teaching or training activity or related administrative activity, supported as appropriate by preparatory or refresher courses in the host language or working language. |
| Bilateral and multilateral partnership | A bilateral or multilateral agreement between institutions / organisations in different participating countries to carry out usually smaller-scale European cooperation activities in their respective area of lifelong learning (school education, vocational training or adult learning). |
| Multilateral project | A European cooperation activity with a defined and exploitable outcome developed jointly by a formal or informal grouping of organisations or institutions. |
| Multilateral network | A formal or informal grouping of bodies active in a particular field, discipline or sector of lifelong learning, focussing on strategic reflections, needs analyses and networking activities in the field concerned. |
| Unilateral or national project | An activity with a defined and exploitable outcome developed by a single institution or in only one country. |
| Accompanying measures | Support for various activities which, though not eligible under the main actions of the sectoral programmes, should clearly contribute to achieving the LLP's objectives. |

| | |
|--|---|
| Observation and analysis, studies and comparative research | Projects focused on observation and analysis, for example in the form of studies or comparative research. |
| Operating grants | Financial support to the regular operation of institutions and associations active in the field covered by the Lifelong Learning Programme. |

3. Budget

The Lifelong Learning Programme will run for seven years (2007-2013). The total budget for this period is EUR 6.970 million.

4. Lifelong Learning Programme – Policy Context

4.1. General Policy Context:

The main priority of the Lifelong Learning Programme is to reinforce the contribution made by education and training to achieving the Lisbon goal of making the EU the most competitive knowledge-based economy, with sustainable economic development, more and better jobs, and greater social cohesion.

More particularly the LLP supports the implementation of European policy in education and training. Via the open method of coordination Member States are aiming at making lifelong learning and mobility a reality, improving the quality and efficiency of education and training, promoting equity, social cohesion and active citizenship and enhancing creativity and innovation at all levels of education and training in Europe.

4.2. Strategic framework for European cooperation in [Education and Training \(ET 2020\)](#)

4.2.1. Strategic objectives:

1. Making lifelong learning and cross-border mobility a reality;
2. Improving the quality and efficiency of education and training;
3. Promoting equity, social cohesion and active citizenship;
4. Enhancing innovation and creativity at all levels of education and training.

4.2.2. Strategic Priorities 2009-2011:

1. Promote LLP by implementing the European Qualifications Framework and expand learning mobility in Europe and worldwide;
2. Improve quality and efficiency by working together on the professional development of teachers and trainers and develop cooperation on basic skills in reading, mathematics, science and “New skills for new jobs”;

3. Promote equity, social inclusion and active citizenship by mutual learning on best practices for early childhood education or education of children from a migrant background;

4. Enhance creativity & innovation by pursuing work on transversal key competences and by developing partnerships between education and training providers and businesses.

The specific policy context for school education, higher education, vocational training and adult learning is provided in the chapters for the sectoral programmes.

5. General and specific objectives of Lifelong Learning Programme

The general and specific objectives of the Lifelong Learning Programme are appropriate to all parts of the programme, and are supplemented by specific and operational objectives for each sub-programme.

5.1. General objective:

The general objective of the programme is *to contribute through lifelong learning to the development of the European Union as an advanced knowledge-based society, with sustainable economic development, more and better jobs and greater social cohesion, while ensuring good protection of the environment for future generations.*

In particular, it aims to *foster interchange, cooperation and mobility between education and training systems within the European Union so that they become a world quality reference.*

5.2. Specific objectives:

- 5.2.1. to contribute to the development of quality lifelong learning, and to promote high performance, innovation and a European dimension in systems and practices in the field;
- 5.2.2. to support the realisation of a European area for lifelong learning;
- 5.2.3. to help improve the quality, attractiveness and accessibility of the opportunities for lifelong learning available within Member States;
- 5.2.4. to reinforce the contribution of lifelong learning to social cohesion, active citizenship, intercultural dialogue, gender equality and personal fulfilment;
- 5.2.5. to help promote creativity, competitiveness, employability and the growth of an entrepreneurial spirit;

- 5.2.6. to contribute to increased participation in lifelong learning by people of all ages, including those with special needs and disadvantaged groups, regardless of their socio-economic background;
- 5.2.7. to promote language learning and linguistic diversity;
- 5.2.8. to support the development of innovative ICT-based content, services, pedagogies and practice for lifelong learning;
- 5.2.9. to reinforce the role of lifelong learning in creating a sense of European citizenship based on understanding and respect for human rights and democracy, and encouraging tolerance and respect for other peoples and cultures;
- 5.2.10. to promote cooperation in quality assurance in all sectors of education and training in Europe;
- 5.2.11. to encourage the best use of results, innovative products and processes and to exchange good practice in the fields covered by the Lifelong Learning Programme, in order to improve the quality of education and training.

6. Eligible countries:

- the 27 EU Member States;
- Iceland, Liechtenstein, Norway (the "EFTA-EEA countries");
- Turkey;
- "[Overseas countries and territories](#)" defined by Council Decision 2001/822/EC;
- The Republic of Croatia and the Former Yugoslav Republic of Macedonia are participating in some actions of the programme under the preparatory measures phase, in the framework of pilot activities financed by the IPA-Transition Assistance and Institution Building Component for 2007. The precise actions in which the two countries will participate are detailed in the 2010 Call for Proposals.

7. Eligible participants:

- Pupils, students, trainees and adult learners;
- Teachers, trainers and other staff involved in any aspect of lifelong learning (LLL);
- People in the labour market;
- Institutions or organisations providing learning opportunities in any area of education or training;
- The persons and bodies responsible for systems and policies concerning any specific aspect of LLL at local, regional and national level;
- Enterprises, social partners and their organisations at all levels, including trade organisations and chambers of commerce and industry;
- Bodies providing guidance, counselling and information services relating to any aspect of LLL;

- Associations working in the field of LLL, including students', trainees', pupils', teachers', parents' and adult learners' associations;
- Research centres and bodies concerned with education and training issues;
- Not-for-profit organisations, voluntary bodies, non-governmental organisations (NGOs).

II. Funding opportunities – [LLP Call for Proposals 2010](#)

1. General information:

LLP Call for Proposals 2010 for Multilateral Projects, Networks, Accompanying Measures and Studies under the Sub-Programmes, Transversal Programme (Key Activities) and Jean Monnet is currently open:

| Actions | Reference & application | Deadline | Selection status |
|--|---|------------|--|
| Sub-Programmes: Comenius, Erasmus, Grundtvig, Leonardo da Vinci Multilateral Projects, Networks, Accompanying Measures | Call EAC/41/09 (2009/C 247/09) | 26/02/2010 | eForms and helpdesk available from 11/01/2010 PDF application form and annexes to assist applicants with preparation are available in EN |
| Transversal Programme: KA1 (Studies and Comparative Research) KA2 (Languages), KA3 (ICT), KA4 (Valorisation) Multilateral Projects, Networks, Accompanying Measures, Studies | | 31/03/2010 | |

For all other parts of the LLP not included in the table above, please contact your [National Agency](#) for the details.

The total budget earmarked for this call is estimated at EUR 1 016 million.

2. Main innovations in 2010

2.1. Innovation 1: **International cooperation**

For certain LLP Actions will have the opportunity to include in their applications an option for collaboration with organisations established in Third countries.

2.2. Innovation 2: **Multibeneficiary Grant Agreements**

The type of Grant Agreement (contract) to be used by successful applicants will vary depending on the nature of the consortium. Two core models will be used: a multibeneficiary grant agreement will be used by all successful consortia except Erasmus Networks. The remaining successful applicants (unilateral projects and Erasmus Networks) will use a similar model to that used in previous years.

2.3. Innovation 3: **eForm 2010**

The majority of applications for grants under the Sub Programmes and Transversal Programme must be submitted using an eForm. The exceptions are applications for Erasmus Networks and Erasmus Accompanying Measures, for which a paper submission will be necessary.

3. Official documentation

All core documentation is available from the [DG EAC website](#)

- [Official announcement of the Call for Proposals](#)
- [Corrigendum to the Call for Proposals](#)
- [Strategic priorities](#)
- Lifelong Learning Programme Guide - Part I – [General Provisions](#)
- Lifelong Learning Programme Guide - Part IIa – [Sub-Programmes and Actions](#)
- Lifelong Learning Programme Guide - Part IIb – [Explanations by action](#)
- [Instructions for Applicants](#)

It is highly recommended that applicant will get familiarised with all official documents!

4. Submission Procedure

Step 1 Understand the LLP & Step 2 Locate key information

EACEA provides submission procedures for more than 40 different types of project under Sub-Programmes, Transversal Programme, Jean Monnet Programme. Therefore there are General issues and Specific issues to be located and understood.

| Step 1 Understand the LLP | | Step 2 Locate key information |
|---|--|---|
| General issues (apply to all types of project) | Topic: Eligibility criteria <i>(Important formalities)</i> Exclusion criteria <i>(Legalities)</i> Award criteria <i>(Quality)</i> Selection criteria <i>(Organisational capacity)</i> | Location: Agency website |
| | Specific issues (apply to certain types of projects) | Priorities Specific objectives |
| Eligible costs Application forms & Instructions Submission procedures Award criteria: scores and thresholds Notification of results | | Programme Guide –General Agency website |

| | | |
|--|--|--|
| | Grant Agreements FAQs | |
| | Deadlines Award criteria Start date and Maximum Duration Maximum grant Minimum consortium Type of organisations in consortium Target groups (end users / beneficiaries) Scope and type of activity Type of organisations in consortium | Programme Guide -Actions |

Step 3

Step 3 Complete the application package

Application package contains 2 main parts: Part 1 Application form, Part 2 Gantt chart and Budget table.

Part 1: Application form: [eForm](#) or [MS Word](#)

| Attachments | Type of attachment: | Location: |
|---------------------|---|--|
| for all applicants: | Detailed financial tables and Work packages summary chart: Declaration Of Honour By Legal Representative Of Applicant Organisation Legal Entity Form | Agency website Agency website Agency website |
| where relevant: | List of associated partners Description of Third Country Participation | Agency website Agency website |

Step 3

Part 1: Application form – Description

| Part of the eForm | What to do: |
|---|---|
| Front page – formalities | Test eForm Check the latest version of the eForm Pick up the sub programme Mind the deadline (12:00 CET) Language of submission (in one official EU language only, understandable for all partners) |
| Part A: Applicant, coordinator and partners | Identify the applicant, coordinator and other organisations participating in the project Define legal representative: signs Declaration and Legal Entity Form. Match name and signature! |

| | |
|---|---|
| | Define Co-ordinator or Contact person in Applicant Organisation. |
| Part B: Organisation and activities | <p>Define structure of the organisation (status and type of applicant)</p> <p>Define aims and activities of the organisation (what does organisation do, what is the role in the project)</p> <p>Describe other community grants (history of project activity)</p> |
| Part C: Description of the project | <p>Write the summary of the project</p> <p>Describe: why? what? who?</p> <p>Define the relevance of your objectives and priorities to LLP</p> <p>Provide the action-specific information</p> |
| Part D: Technical Capacity | <p>To be completed by each organisation</p> <p>Provide 'Mini CVs':</p> <ul style="list-style-type: none"> - name key personnel; - summarize the relevant competences; - describe and justify tasks for each organisation; <p>Remember to present all information in the same language as the rest of the application.</p> <p>Check coherence with Parts A, B, F and detailed budget.</p> |
| Part E: Project implementation / Award criteria | <p>Refer to Instructions for applicants: Award Criteria, scoring grid, scoring mechanism</p> <p>Justify/describe:</p> <ul style="list-style-type: none"> - Relevance; - Quality of the Work Programme; - Innovative Character; - Quality of the Consortium; - European Added Value; - The Cost-Benefit Ratio; - Impact; - Quality of the Valorisation Plan. |
| Part F: Workplan in work packages | <p>Identify Workpackage (Management, Dissemination, Exploitation, Quality, Development) *minimum 1 work package for each type</p> <p>Identify Deliverables (will be reviewed at end of project)</p> <ul style="list-style-type: none"> - For each work package; - Define Language versions. <p>Identify Resources:</p> <ul style="list-style-type: none"> - Staff allocation: coherence Part D; - Subcontracting: coherence budget and Part D; - Describe and justify other relevant costs included in the budget. |

Part 2: Gantt chart and Budget table

step 3

Gantt chart provides a clear summary of work packages and assists in the control on duration. Both of the documents, Gantt chart and Budget table are provided in MS Excel sheet and define:

- Summary of work packages;
- Duration;
- Staff costs ;
- Travel and subsistence;
- Equipment;
- Sub-contracting;
- Other Production;
- Expenditure and revenue (costs and sources of funding).

Step 4 Send the application package

step 4

Validate and submit the eForm together with required attachments on or before deadline at 12:00 CET.

In necessary cases, the paper submission is required. For the paper submission: **date of postmark**

Provide the back-up:

- Original (paper print-out) to correct address;
- Keep proof of postage (original);
- eMail to eacea-llp@ec.europa.eu;
- Keep electronic acknowledgement (eForm);

Step 5 Prepare for the next stage

step 5

To prepare for the next stage, when the project gets accepted, you need to prepare the following contractualisation documents:

Each Partner Organisation

Original Mandate letter (Multibeneficiary) / Letter of intent (Others)

All applicant organisations

- Statutes;
- Financial documentation: (bank details + recent bank statement or signature/stamp of bank, VAT registration).

Applicant organisations not considered public are expected to provide: (Financial capacity form, Annual Accounts - Balance sheets).

5. Selection Procedure

5.1. Application procedure – summary

| Application procedure – summary | |
|--|-----------------------|
| All applicants: Selection | |
| Submit application Acknowledgement of receipt | February-March 2010 |
| Eligibility criteria Exclusion criteria Award criteria Selection criteria | March/April-June 2010 |
| Evaluation Committee Financing decision | June/July 2010 |
| Successful applicants: Notification and contractualisation | |
| Notification + feedback Submission of documents | July-September 2010 |
| Grant Agreements Pre-financing | August-October 2010 |

5.2. Assessment criteria:

a) Eligibility criteria: dates, documents, data, definitions:

| | |
|-------------|--|
| Dates | (Deadline respected; End date – start date = duration) |
| Documents | (Correct form; Complete package; Language; Currency (exchange rate)) |
| Data | (Minimum countries; Maximum grant (% and €)) |
| Definitions | (Legal entity (not individuals); Types of organisation) |

b) Exclusion and selection criteria:

Declaration of Honour signed by authorised person, confirms:

- Legal status of organisation (public status or not);
- Financially stable;
- Legally “clean”;
- Operational capacity to undertake the work;
- Consulted with all partners in consortium.

c) Award criteria:

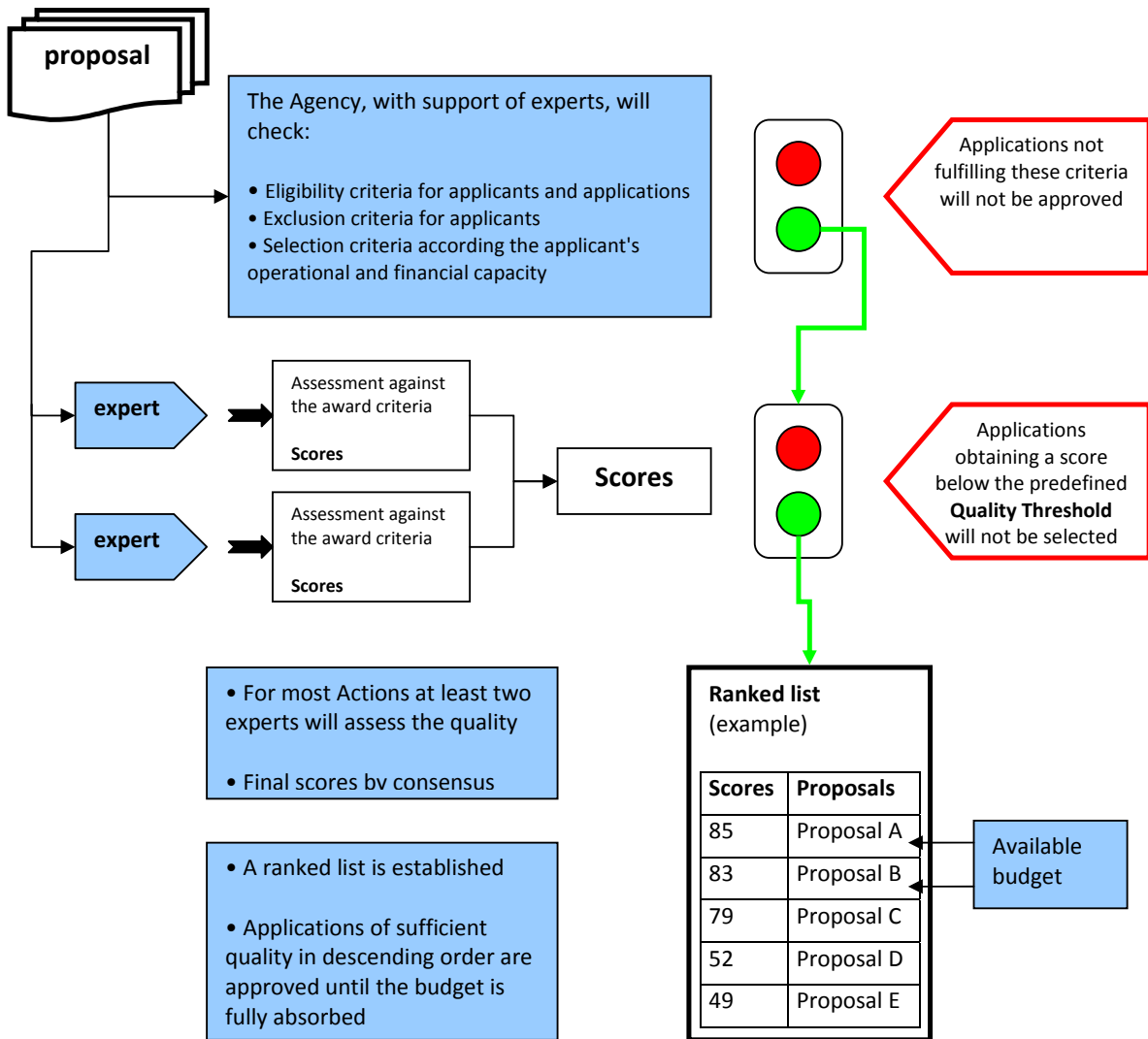
- | | |
|----------------------------------|-------------------------------------|
| 1. Relevance | 5. European added value |
| 2. Quality of the work programme | 6. The cost-benefit ratio |
| 3. Innovative character | 7. Impact |
| 4. Quality of the Consortium | 8. Quality of the Valorisation plan |

9. International cooperation (*where applicable*).

Scoring mechanism:

| Score | Description |
|------------------|---|
| 0 (no evidence) | fails to include a minimum amount of evidence to enable the criterion to be evaluated |
| 1 (very weak) | addresses the criterion but with significant or many weaknesses |
| 2 (weak) | addresses the criterion but with some weaknesses |
| Threshold | |
| 3 (acceptable) | addresses the criterion satisfactorily |
| 4 (good) | addresses the criterion with some aspects of high quality |
| 5 (very good) | addresses the criterion with all aspects of high quality |

5.3. Basic procedure of proposal assessment:



III. Explanations by Actions – Call for Proposals 2010

| EXPLANATIONS BY ACTIONS – CALL FOR PROPOSALS 2010 | | | | |
|---|--|---|--|---|
| | WHAT ARE THE AIMS? | WHO CAN PARTICIPATE? | WHAT TYPES OF ACTIVITIES? | WHAT ARE THE ACTIONS? |
| SECTORAL PROGRAMMES | | | | |
| COMENIUS | <p>Specific objectives</p> <ul style="list-style-type: none"> • To develop knowledge and understanding among young people and educational staff of the diversity of European cultures and languages and its value • To help young people acquire the basic life-skills and competences necessary for their personal development, for future employment and for active European citizenship <p>Operational objectives</p> <ul style="list-style-type: none"> • To improve the quality and to increase the volume of mobility involving pupils and educational staff in different Member States • To improve the quality and to increase the volume of partnerships between schools in different Member States, so as to involve at least 3 million pupils in joint educational activities during the period of the programme • To encourage the learning of modern foreign languages • To support the development of innovative ICT-based content, services, pedagogies and practice in lifelong learning • To enhance the quality and European dimension of teacher training • To support improvements in pedagogical approaches and school management | <ul style="list-style-type: none"> • Pupils in school education up to the end of upper secondary education; • Schools; • Teachers and other categories of staff; • Associations, not-for-profit organisations, NGOs; • Persons and bodies responsible for the organisation and delivery of education at local, regional and national levels; • Research centres and bodies concerned with lifelong learning issues; • Higher education institutions; • Bodies providing guidance, counselling and information services. | <ul style="list-style-type: none"> • Mobility of individuals to another European country • School Partnerships • Comenius Regio Partnerships • eTwinning • Multilateral projects • Multilateral Networks • Accompanying measures | <ol style="list-style-type: none"> 1. COMENIUS Preparatory Visits 2. COMENIUS Assistantships (Assistants) 3. COMENIUS Assistantships (Hosts schools) 4. COMENIUS Individual Pupil Mobility 5. COMENIUS In-Service Training for Teachers and other Educational Staff (IST) 6. COMENIUS Multilateral school partnerships 7. COMENIUS Bilateral school partnerships 8. COMENIUS Regio Partnerships 9. COMENIUS Multilateral projects 10. COMENIUS Multilateral networks 11. COMENIUS Accompanying measures 12. eTwinning |

| | | | | |
|-----------------------|---|--|--|--|
| <p>ERASMUS</p> | <p>Specific objectives</p> <ul style="list-style-type: none"> • To support the achievement of a European Higher Education Area • To reinforce the contribution of higher education and advanced vocational education to the process of innovation. <p>Operational objectives</p> <ul style="list-style-type: none"> • To improve the quality and to increase the volume of students and teaching staff mobility throughout Europe, so as to contribute to the achievement by 2012 of at least 3 million individual participants in student mobility under the Erasmus and its predecessor programmes • To improve the quality and to increase the volume of multilateral cooperation between higher education institutions in Europe • To increase the degree of transparency and compatibility between higher education and advanced vocational education qualifications gained in Europe • To improve the quality and to increase the volume of cooperation between higher education institutions and enterprises • To facilitate the development of innovative practices in education and training at tertiary level, and their transfer, including from one participating country to others • To support the development of innovative ICT-based content, services, pedagogies and practice for lifelong learning | <ul style="list-style-type: none"> • Students and trainees ; • Higher education institutions; • Teachers, trainers and other staff within those institutions; • Staff from enterprises involved in teaching activities; • Associations; • Enterprises, social partners and other representatives of working life; • Public and private organisations, including not-for-profit organisations and NGOs; • Research centres; • Bodies providing guidance, counselling and information services. | <ul style="list-style-type: none"> • Mobility of individuals • Multilateral projects • Networks • Initiatives which, though not eligible under the other actions of the Erasmus Programme, will clearly contribute to achieving the Erasmus programme's objectives (accompanying measures). • Preparatory visits | <ol style="list-style-type: none"> 13. ERASMUS University Charter 14. ERASMUS Consortium Placement Certificate 15. ERASMUS Preparatory Visits 16. ERASMUS Organisation of Mobility 17. ERASMUS Student Mobility for Studies 18. ERASMUS Student Mobility for Placements 19. ERASMUS Staff Mobility – Teaching Assignments by HEI Teaching Staff and by Invited Staff from Enterprises 20. ERASMUS Staff Mobility – Training for HEI Staff at Enterprises and at HEI 21. ERASMUS Intensive Language Courses 22. ERASMUS Intensive Programmes 23. ERASMUS Academic Networks 24. ERASMUS Structural Networks 25. ERASMUS Curriculum Development Projects 26. ERASMUS Modernisation of Higher Education 27. ERASMUS Co-operation between Higher Education Institutions and Enterprises 28. ERASMUS Virtual Campuses 29. ERASMUS Accompanying Measures |
|-----------------------|---|--|--|--|

| | | | | |
|---------------------------------|---|---|---|--|
| <p>LEONARDO DA VINCI</p> | <p>Specific objectives</p> <ul style="list-style-type: none"> • To support participants in training and further training activities in the acquisition and the use of knowledge, skills and qualifications to facilitate personal development • To support improvements in quality and innovation in vocational education and training systems, institutions and practices • To enhance the attractiveness of vocational education and training and mobility for employers and individuals and to facilitate the mobility of working trainees <p>Operational objectives</p> <ul style="list-style-type: none"> • To improve the quality and to increase the volume of mobility throughout Europe of people involved in initial vocational education and training and in continuing training, so as to increase placements in enterprises to at least 80.000 per year by the end of the LLP • To improve the quality and to increase the volume of co-operation between institutions or organisations providing learning opportunities, enterprises, social partners and other relevant bodies throughout Europe • To facilitate the development of innovative practices in the field of vocational education and training other than at tertiary level, and their transfer, including from one participating country to others • To improve the transparency and recognition of qualifications and competences, including those acquired through non-formal and informal learning • To encourage the learning of modern foreign languages • To support the development of innovative ICT-based content, services, pedagogies and practice for lifelong learning. | <ul style="list-style-type: none"> • People learning in all forms of vocational education and training except at tertiary level • People in the labour market • Institutions and organisations providing learning opportunities in the fields covered by the Leonardo da Vinci Programme • Teachers, trainers and other staff within those institutions or organisations • Associations and representatives of those involved in vocational education and training, including trainees', parents' and teachers' associations • Enterprises, social partners and other representatives of working life, • Bodies providing guidance, counselling and information services relating to any aspect of lifelong learning • Persons and bodies responsible for systems and policies concerning any aspect of vocational education and training at local, regional and national level • Research centres and bodies concerned with lifelong learning issues • Higher education institutions • Not-for-profit organisations, voluntary bodies, and NGOs | <ul style="list-style-type: none"> • Mobility of individuals • Partnerships • Multilateral projects • Thematic networks • Study and preparatory visits • Other initiatives aimed at promoting the objectives of the Leonardo da Vinci Programme ('Accompanying Measures') | <p>30. LEONARDO DA VINCI Mobility Certificate</p> <p>31. LEONARDO DA VINCI Preparatory Visits</p> <p>32. LEONARDO DA VINCI IVT (Initial Vocational Training)</p> <p>33. LEONARDO DA VINCI PLM (People in the Labour Market)</p> <p>34. LEONARDO DA VINCI VETPRO (VET Professionals)</p> <p>35. LEONARDO DA VINCI Partnerships</p> <p>36. LEONARDO DA VINCI Transfer of innovation</p> <p>37. LEONARDO DA VINCI Development of innovation</p> <p>38. LEONARDO DA VINCI Thematic networks</p> <p>39. LEONARDO DA VINCI Accompanying measures</p> |
|---------------------------------|---|---|---|--|

| | | | | |
|------------------|--|--|---|--|
| GRUNDTVIG | <p>Specific objectives</p> <ul style="list-style-type: none"> • To respond to the educational challenge of an ageing population in Europe • To help provide adults with pathways to improving their knowledge and competences <p>Operational objectives</p> <ul style="list-style-type: none"> • To improve the quality and accessibility of mobility throughout Europe of people involved in adult education and to increase its volume, so as to support the mobility of at least 7.000 of such individuals per year by 2013 • To improve the quality and to increase the volume of co-operation between organisations involved in adult education throughout Europe • To assist people from vulnerable social groups and in marginal social contexts, in particular older people and those who have left education without basic qualifications, in order to give them alternative opportunities to access adult education • To facilitate the development of innovative practices in adult education and their transfer, including from one participating country to another • To support the development of innovative ICT-based content, services, pedagogies and practice for lifelong learning • To improve pedagogical approaches and the management of adult education organisations | <ul style="list-style-type: none"> • Institutions and organisations providing adults with learning opportunities, • Teachers and other staff, • Establishments involved in the initial or further training of adult education staff • Associations and representatives of those involved in adult education, • Bodies providing guidance, counselling and information services relating to any aspect of adult education • Persons and bodies responsible for systems and policies concerning any aspect of adult education • Research centres concerned with adult education issues • Enterprises • Not-for-profit organisations, (NGOs) • Higher education institutions concerned with adult education | <ul style="list-style-type: none"> • Mobility of individuals • Partnerships • Multilateral projects • Thematic networks • Preparatory visits • Other initiatives aimed at promoting the objectives of the Grundtvig Programme ('Accompanying Measures') | <ul style="list-style-type: none"> 40. GRUNDTVIG Preparatory Visits 41. GRUNDTVIG Visits and Exchanges for adult education staff 42. GRUNDTVIG Assistantships 43. GRUNDTVIG In-Service training for adult education staff 44. GRUNDTVIG Workshops 45. GRUNDTVIG Learning Partnerships 46. GRUNDTVIG Senior Volunteering Projects 47. GRUNDTVIG Multilateral projects 48. GRUNDTVIG Multilateral networks 49. GRUNDTVIG Accompanying measures |
| | | | | |

| | WHAT ARE THE AIMS? | WHAT TYPES OF ACTIVITIES? | WHAT ARE THE ACTIONS? |
|--|---|--|---|
| TRANSVERSAL PROGRAMME | | | |
| POLICY CO-OPERATION AND INNOVATION IN LIFELONG LEARNING (KEY ACTIVITY 1) | <p>Specific objectives</p> <ul style="list-style-type: none"> To promote European cooperation in fields covering two or more sub-programmes To promote the quality and transparency of Member States' education and training systems <p>Operational objectives</p> <ul style="list-style-type: none"> To support policy development and cooperation at European level in lifelong learning, notably in the context of the Lisbon process 'Education and Training 2010', as well as the Bologna and Copenhagen processes and their successors | <ul style="list-style-type: none"> Individual mobility Multilateral projects Multilateral cooperation networks Observation and analysis Action to support transparency and recognition of qualifications Other initiatives ('Accompanying Measures') | <p>50. KA1 Study Visits for Education and Vocational Training Specialists</p> <p>51. KA1 Studies and Comparative Research</p> |
| LANGUAGES (KEY ACTIVITY 2) | <ul style="list-style-type: none"> To ensure an adequate supply of comparable data, statistics and analyses to underpin lifelong learning policy development, as well as to monitor progress towards objectives and targets in lifelong learning, and to identify areas for particular attention To promote language learning and support linguistic diversity in Member States | <ul style="list-style-type: none"> Multilateral projects Networks Other initiatives ('Accompanying Measures') | <p>52. KA2 New materials / online courses / awareness raising</p> <p>53. KA2 Multilateral networks</p> <p>54. KA2 Accompanying measures</p> |
| DEVELOPMENT OF INNOVATIVE ICT-BASED CONTENT, SERVICES, PEDAGOGIES AND PRACTICE FOR LIFELONG LEARNING (KEY ACTIVITY 3) | <ul style="list-style-type: none"> To support the development of innovative ICT-based content, services, pedagogies and practice for lifelong learning To ensure that the results of the Lifelong Learning Programme are appropriately recognised, demonstrated and implemented on a wide scale | <ul style="list-style-type: none"> Multilateral projects Networks | <p>55. KA3 Multilateral projects</p> <p>56. KA3 Multilateral networks</p> |
| DISSEMINATION AND EXPLOITATION OF RESULTS AND EXCHANGE OF GOOD PRACTICE (KEY ACTIVITY 4) | To create a framework for the effective exploitation of the results of the Lifelong Learning Programme and previous related programmes at sectoral, regional, national and European levels. | <ul style="list-style-type: none"> Unilateral and national projects Multilateral projects Establishment of reference materials | <p>57. KA4 Multilateral projects</p> |
| | | | |

| WHAT ARE THE AIMS? | WHO CAN PARTICIPATE? | WHAT TYPES OF ACTIVITIES? | WHAT ARE THE ACTIONS? |
|---|---|---|---|
| <u>JEAN MONNET PROGRAMME</u> | | | |
| <p>Specific objectives</p> <ul style="list-style-type: none"> • To stimulate teaching, research and reflection activities in the field of European integration studies • To support the existence of an appropriate range of institutions and associations focusing on issues relating to European integration and on education and training in a European perspective <p>Operational objectives</p> <ul style="list-style-type: none"> • To stimulate excellence in teaching, research and reflection in European integration studies in higher education institutions within and outside the Community • To enhance knowledge and awareness among specialists academics and among European citizens generally of issues relating to European integration • To support key European institutions dealing with issues relating to European integration • To support the existence of high-quality European associations and institutions active in the fields of education and training | <ul style="list-style-type: none"> • Higher education institutions within and outside the Community as recognised within their own countries • Associations of professors and researchers concerned with the study of the European integration process within and outside the Community • European Associations active at European level in education and training | <p>Key activity 1: Support for teaching, research and reflection on European integration at the level of higher education institutions world-wide (Jean Monnet Action):</p> <ul style="list-style-type: none"> • Unilateral projects • Multilateral projects <p>Key activity 2: Operating grants to support certain operational and administrative costs of the following institutions pursuing an aim of European interest:</p> <ul style="list-style-type: none"> • The College of Europe • The European University Institute • The European Institute of Public Administration • The Academy of European Law • The European Agency for Development in Special Needs Education • The International Centre for European Training – CIFE <p>Key activity 3: Operating grants to support certain operational and administrative costs of European associations active in the fields of education and training. These beneficiaries are selected following a separate call for proposals</p> | <ul style="list-style-type: none"> 58. JEAN MONNET Chairs 59. JEAN MONNET Chairs Ad Personam 60. JEAN MONNET Centres of Excellence 61. JEAN MONNET Teaching Modules 62. JEAN MONNET Information and research activities 63. JEAN MONNET Associations of Professors and Researchers specialising in European Integration 64. JEAN MONNET Multilateral Research groups |

Resources:

[Education, Audiovisual & Culture Executive Agency](#)

[European Commission](#)

[LLP Info Days 2010 materials](#)